### Chief of Police

The Chief of the Cudahy Police Department is Thomas D. Poellot. As the chief administrative officer of the Department, Chief Poellot is responsible for the administration, supervision and management of the Cudahy Police Department. The chief of police acts as liaison with the City Council, Mayor and other city departments to ensure cooperation of services. The chief of police is responsible for the protection of life and property through the management of all law enforcement services and activities.

### Lieutenants

The lieutenants are responsible for organizing and managing the operational activities and personnel in assigned sections of the Police Department and to provide responsible technical and administrative assistance to the Chief of Police. Lieutenants assist in developing the Department's strategic plan, goals and objectives and have full administrative responsibility and accountability for the overall operations and activities of the assigned section, shift or unit. Within the general direction of departmental objectives and policy and budgetary guidelines, the lieutenants exercise considerable independent judgment in directing and managing the daily operations of police services provided by the Police Department.

### Lieutenants also:

- direct work activities and supervise personnel
- train, mentor and evaluate performance of assigned staff
- oversee the development of training programs in the various phases of police activities review and conduct investigations of complaints against personnel
- actively seek and apply for grant funding
- develop and implement departmental policies and procedures
- enforce disciplinary procedures in accordance with policies and procedures

## **Detective Sergeant**

The detective sergeant is responsible for the supervision of detectives and patrol officers including:

- scheduling
- approval or denial of overtime
- monitoring and evaluating their work
- maintaining discipline
- assisting with and making recommendations to the budget

The detective sergeant also leads the detective bureau, assigns investigations, maintains a case load and also serves as a shift supervisor on occasion.

## **Patrol Sergeants**

The patrol sergeants are responsible for supervising Police Department personnel and performing management functions of the Police Department as directed. The sergeant is responsible for the first-line supervision of police patrol officers including scheduling, approval or denial of overtime, monitoring and evaluating their work, maintaining discipline and assisting with and making recommendations to the budget. The work also involves being a regular shift supervisor.

### **Detective Bureau**

The Cudahy Police Department currently has three detectives and a detective sergeant that investigate criminal cases.

Detectives are generally charged with investigating crimes, keeping the peace, enforcing the law and providing safety and security in the community. Detectives also augment the patrol force. The Detective Bureau provides leadership, expertise and technological resources to support the patrol division. The detectives investigate a wide variety of crimes. Examples include death investigations, sexual assaults, robberies, physical abuse of a child, narcotic use and distribution, financial crimes and property crimes. The Detective Bureau has a high level of experience and investigative expertise. Detectives also serve as a liaison between other law enforcement agencies, state and federal, regarding cases of mutual interest.

#### **Patrol Division**

Police patrol officers are generally charged with keeping the peace, enforcing the law and providing safety and security in the community.

Patrol officers must exercise independent judgment in the performance of duties, but are responsible to follow orders of the shift commander in accordance with department policy. Patrol officers are expected to conduct themselves in a professional manner when dealing with others, always keeping in mind the highest principles of police service. They are sworn to safeguard the lives and property of all persons and to protect the constitutional rights of all citizens, never letting their personal feelings interfere with their oath. There are currently 19 patrol officers that operate in this capacity.

## **Court Liaison Officers**

The Cudahy Police Department has two part-time court liaison officers who serve as a liaison between the Cudahy Police Department and the Milwaukee County and City of Cudahy court systems.

These are sworn positions within the Cudahy Police Department. The court liaison officers are responsible for the presentation of police reports and other documentation to the Milwaukee County District Attorney's Office for the purposes of review for criminal prosecution. They also act as bailiff in the Cudahy Municipal Court.

## **Emergency Services Dispatch**

To compliment the enforcement aspect of the community we have eight full-time Emergency Services Dispatchers (ESDs).

### The ESDs:

- take the non-emergency, administrative and 911 calls for the City of Cudahy Police Department
- dispatch officers to calls for service
- handle walk-in complaints
- take payments for fines and warrants
- dispatch the Cudahy Fire Department to Emergency Medical Service calls and fire calls
- type police reports and enter warrants into the NCIC/CIB teletype system
- enter citations into the Computer Aided Dispatch system
- answer the Crime Stopper's Tip Line
- update business information within the community

Business owners needing to update key holder information please click on this link [provide a link to an email address for updating key holder information]. Be sure to provide the business information, name of the key holder and the phone number that the key holder can be reached at. We encourage each business to provide at least 2 points of contact.

### **Clerical Division**

The confidential secretary to the chief of police is responsible for the administrative functions of the Police Department. In addition, the confidential secretary assists all command personnel and the Cudahy Police and Fire Commission with administrative support as needed, helping with administrative functions through preparation of correspondence, appointments and reports.

# The confidential secretary:

- prepares payroll, sick leave, vacation, comp-time, overtime and family leave records
- administers a system of employee service records, medical records and various personnel transactions, hiring, promotions and terminations
- formulates, transcribes and provides feedback in reference to minutes of bargaining sessions and arbitration hearings held with various unions of the City and Police Department
- prepares all confidential reports such as union grievances, disciplinary matters, medical and police reports, monthly reports and annual reports
- assists the Police and Fire Commission with the paperwork for hiring of police officers and firefighters
- develops job notices and advertises position vacancies

- arranges for medical and psychological testing of applicants
- supervises two Police Clerks
- administers the Police Department computer system and Uniform Crime Report (U.C.R.) assists in research, layout and data entry of the Department's annual report
- actively participates in staff meetings, planning meetings, budget preparation and drafting of equipment specifications

### The Clerks:

- perform background checks for city license applicants
- process motor vehicle accident report
- invoice false alarms
- file numerous open records requests
- gather and compile data for the Uniform Crime Report (UCR)
- assist dispatchers in handling customers who are making payments for fines, purchasing parking permits or obtaining forms
- process all cash register transactions
- assist in setting up pretrial meetings with the city attorney for parking citations
- maintain police records of all citations for state and municipal charges

## **Crime Suppression Unit (CSU)**

In February 2008 the Cudahy Police Department established a Crime Suppression Unit (CSU), with the mission of combating drug and gang-related crimes in the City of Cudahy. The unit consists of seven specially-trained and equipped members. Two detectives are primarily assigned to the unit and are assisted as needed by the detective sergeant and four patrol officers, including the K-9 Unit. The Cudahy Police Department maintains a close working relationship with the Milwaukee High Intensity Drug Trafficking Area (HIDTA) and works closely with other local, state and federal agencies.

### **Tactical Unit (TAC UNIT)**

The Cudahy Police Department Tactical Unit was formally established in 1999. The main purpose of a tactical unit is to provide an organized and trained response to situations which are potentially dangerous and life-threatening, and to resolve those conflicts peacefully.

Members of the Cudahy Police Department Tactical Unit train together on a regular basis and are on call 24 hours a day. This unit is a voluntary assignment and is comprised of Cudahy police officers, detectives and command officers. The unit routinely serves search warrants both within and outside of the City of Cudahy.

Tactical unit members are equipped with ballistic vests, Kevlar helmets, 40 caliber semiautomatic handguns, .223 caliber rifles and a ballistic shield, and have access to an armored "Bearcat" vehicle which is housed at the Milwaukee Police Department. Members of the Cudahy Police Department Tactical Unit, both past and present, are listed as follows:

Greg Karas	1999-2002
Horace Craft	1999-2004
Chris Kraker	1999-2006
Gary Kuchenreuther	1999-2006
Frank Stahl	1999-2007
Steve Kaminski	1999-2009
Mike Strzok	1999-2009
Jim Karweik	2002-2004
Chris Blunt	1999-Present
Glen Haase	1999-Present
Craig Hauski	1999-Present
Shawn Grimm	2004-Present
Joe Zblewski	2004-Present
Tony Andrews	2005-Present
Dala Milosavljevic	2005-Present
Sean Harrington	2007-Present
Tom Livesey	2007-Present
Brian Olson	2007-Present

The newest addition to the Cudahy Police Department is a K-9 Unit. The K-9 unit is comprised of one of patrolman and his partner, Ezzo, a two-year-old German Sheppard. Ezzo is a trained drug dog and is utilized to search for drugs within a vehicle or home. He can also be used to locate missing people or suspects from a crime scene.